

Production Contract: Cambridge Prep Academy

By signing the contract below, I promise to abide by the following rules:

- * I understand that it is MY responsibility to arrange my schedule around my rehearsals. Having work, a doctor's appointment, dentist appointments, or other personal responsibilities is not an excuse to miss rehearsal.
- * If I am to miss or be late to a rehearsal for any anticipated reason, I will submit my conflict in written form to the box of Ms. Elizabeth's office door. Simply telling Ms. Elizabeth, or your homeroom teacher is NOT confirmation of a conflict.
- * If I am to miss rehearsal for being ill (in other words, a non-anticipated reason), I will e-mail Ms. Elizabeth at lizzy.sviolin@gmail.com. If I do not call, I understand I can be cut from the show for being a "no call/no show."
- * I understand that all dates on the rehearsal schedule are mandatory rehearsals and may not be missed for any reason.
- * I will be on time to all rehearsals. I understand that if I am excessively tardy to rehearsal, I could be cut from the show.
- * I understand that it is my responsibility to take care of my costume pieces during the show. This includes hanging up and making sure all my costume pieces are placed in the correct place at the end of the show. If I do not take care of this, I will suffer the consequences.
- * I understand that I will have to provide some basic costume pieces for this show (i.e. shoes, tights, make-up, etc.) and will provide those pieces in a timely manner.
- * I understand that I need to be passing all of my classes as I am in the rehearsal process. Failing even one class could result in being cut from the show.
- * I promise to follow the directions of Ms. Elizabeth, the student stage manager, and any other backstage parents. I promise to be quiet during notes and attentive.
- * I promise to give my all to this show and always keep a positive attitude. I will support my fellow cast members. If I have a problem with a cast member, please approach the student stage manager about the issue and we will handle it accordingly. Please do not give notes to other actors.
- * As a parent, I realize I may be asked to volunteer some time to help my child succeed in this show. This may include volunteering for ticket sales, program help, set help, etc.

Student Signature: _____

Parent Signature: _____

Parent E-Mail: _____

(PLEASE write e-mail legibly! This is our main form of communication with all parents)